



LOS ANGELES UNIFIED SCHOOL DISTRICT BULLETIN

TITLE: District Emergency Response and Preparedness

NUMBER: BUL-5433.0

ISSUER: Ramon C. Cortines
Superintendent of Schools
Office of the Superintendent

DATE: March 30, 2011

PURPOSE: In any emergency, the Los Angeles Unified School District will be asked to respond to many challenges. This bulletin provides all schools and offices with guidelines for prioritizing the use of District personnel and resources in response to an emergency event.

MAJOR CHANGES: This is a new document.

ROUTING
All District Schools and Offices

I. District Response Priorities

In the event of a major disaster or emergency, the priorities of the District's response will be:

1. The safety of students and staff.
2. The protection of District property and resources.
3. The restoration of our ability to continue our mission.

These priorities will be pursued in that order in cooperation with all City, County, State and Federal resources. The District has a regular dialogue with these entities as well as the American Red Cross to plan for and respond to major emergencies. These initial priorities will govern the decisions made at all levels of the District, from schools and offices to the Beaudry building.

As public employees, under Section 3100 of the Civil Code, all District employees are Disaster Service Workers and will play a critical role in addressing these priorities. As Disaster Service Workers we will be asked to take care of our students and each other; we must be prepared to fulfill this function.

II. Prepare Yourself and Your Family

Southern California has one of the highest incidents of declared disasters in the nation. Experience has shown that the steps taken before an emergency have the single biggest influence on the outcome. Just as all schools have Safe School Plans and emergency supplies, all employees should have an emergency plan and supplies for their family and loved ones. It will be comforting to have supplies at home, at work and in your car. These plans and supplies should be supported with training. For information on emergency supplies and plans please see the American



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Red Cross web site at: www.redcross.org

III. Training

Preparedness and response training is available and all District employees are encouraged to take advantage of these and other resources.

First Aid/CPR Training The District Nursing Services offers First Aid and CPR classes. Employees can sign up for classes on the Learning Zone at: <https://lz.lausd.net>.

CERT Training CERT stands for Community Emergency Response Team and it is a free 16 hour class offered by local fire departments and cities. Information on classes is available at: www.STEPS.lausd.net

STEPS Web Site STEPS (Safety Training for Emergency Preparedness at Schools) is the LAUSD program to prepare staff and faculty for various emergency situations. Short courses are offered via the Learning Zone. Go to www.STEPS.lausd.net for additional information.

The American Red Cross offers many classes on a variety of topics including First Aid/CPR and Emergency Preparedness. Information is available on their website at www.redcross.org.

Legal References: Section 3100 of the California Government Code
Katz Bill, California Assembly No. 2876, 1984
Petris Bill, California Senate No. 1841, 1982
No Child Left Behind Act of 2011
Good Samaritan Law – California Civil Code

Assistance: School Operations-Emergency Services
(213) 241-5337
Website: emergencyservices.lausd.net