

FOR YOUR INFORMATION

LOS ANGELES UNIFIED SCHOOL DISTRICT
Office of the Superintendent

DISTRIBUTION: All Schools

ROUTING
Administrators
Teachers

SUBJECT: BULLETIN NO. C-26
HOUSEHOLD ELECTRICAL KITCHEN
APPLIANCE USE IN CLASSROOMS

DATE: July 2, 2001

DIVISION: Office of the Superintendent

APPROVED:

For further information and product approval, contact the Office of Environmental Health and Safety at (213) 241-3199.

This bulletin applies to use of household electrical appliances or equipment, such as coffee makers, microwave ovens, refrigerators, freezers, personal fans, heaters and extension cords in District classrooms.

I. INTRODUCTION

Due to the potential for student injury, personal heaters, fans and extension cords are not approved for classroom use unless given prior approval by the Office of Environmental Health and Safety. Additionally, household electrical kitchen appliances are not approved for use in classrooms unless the course curriculum requires such appliances for food preparation. Limiting food preparation and eating to areas designed for these activities will assist in controlling pest problems without the use of chemicals in supports of the guidelines of the District's Integrated Pest Management policy.

II. POLICY

Only classrooms for Home Economics are permitted to use household electrical kitchen appliances such as coffee makers, microwave ovens, refrigerators, and freezers. For Home Economic classes using these appliances, adult supervision must be available at all times when the appliances are in use. These restrictions apply to classrooms only. Faculty lounges may continue to use refrigerators and microwave ovens provided they adhere to the specific rules below.

The following specific rules apply to all household electrical equipment used in the District:

- Appliances are not to be in classrooms, unless approved for Home Economic course curriculum instruction.

- Refrigerators must be used for their intended purpose. Non-food items are not to be stored with food items; for example, a refrigerator used for chemical storage in a science storeroom cannot be used to store food.
- Appliances must be plugged directly into the wall without the use of an extension cord.
- In locations where microwave ovens are used, signs must be posted indicating that a microwave oven may be in use.
- Appliances must be UL listed and have a 3-prong or polarized plug.

Other instructional uses for these appliances in classrooms will be permitted only by written authorization of the site administrator.

Purchases of electrical appliances or equipment require approval from the Office of the Environmental Health and Safety. The request for approval must include type and model number of the appliance or equipment, required use and location of installation.